

Exam no. (for internal and external applicants)	DD01
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Academic Year 2026  
Graduate School of Social Data Science,  
Hitotsubashi University (Doctoral Program)  
Application Guidelines



Social Data Science

## I. Doctoral Program at the Graduate School of Social Data Science Admission Policy

The Doctoral Program at the Graduate School of Social Data Science, Hitotsubashi University conducts admission screening based on the principle of producing creative-thinking specialists, innovators who will act with reason and rationality, and policymakers and businesspeople with leadership skills who are cultured and civil-minded.

### Types of Students We Want

The Doctoral Program has the mission of training research and development talent in social data science (SDS) who are capable of developing research frontiers in SDS and applying their research to practical use through cutting-edge knowledge.

To send out such talent into society, the Doctoral Program welcomes students who have the knowledge and skills as shown below:

- (1) Advanced knowledge in both social science (fields related to business innovation and social issue solution) and data science
- (2) Thinking skills for developing research frontiers in SDS
- (3) The motivation to achieve business innovation and solve social issues
- (4) Advanced English communication skills needed both to develop global research frontiers in SDS and to put pioneering research results in SDS to practical use

### Basic Policy on Admission Screening and the Method for Multifaceted and Comprehensive Evaluation

To select students who have the skills described above, the Doctoral Program will conduct admission screening as follows:

In the primary screening, applicants will be evaluated based on their research proposals and other documents submitted at the time of application.

In the secondary screening, applicants who pass the primary screening will be invited to an oral examination. The examination will be based on the content of the submitted documents (especially the research proposal). The final selection and admission decision will be based on the evaluation of the results both the primary screening and the oral examination.

In the process, a comprehensive evaluation will be made of applicants' qualifications, which are primarily advanced knowledge and logical thinking skills needed in relevant specializations but which also include their motivation for practical application of their research as well as their advanced English communication skills.

\* For this graduate school's Diploma Policy and Curriculum Policy, visit the website of the Graduate School of Social Data Science.

< <https://www.sds.hit-u.ac.jp/disclosure/> >

## II. Number to Be Admitted

Major in Social Data Science, Doctoral Program, Graduate School of Social Data Science

**Number to be admitted: 7 (Total for both internal and external applicants)**

Note: The numbers of applicants, examinees, successful applicants, and enrollments in the past are posted on the website of the Graduate School of Social Data Science.

< <https://www.sds.hit-u.ac.jp/graduate-admissions> >

## III. Applicant Eligibility

Internal applicants: Applicants who fall under one of the following categories:

- (1) Those who are expected to complete the Master's Program at the Graduate School of Social Data Science, Hitotsubashi University by March 2026
- (2) Those who have completed the Master's Program at the Graduate School of Social Data Science, Hitotsubashi University

External applicants: Applicants who fall under one of the following categories:

- (1) Those who have completed a master's program at another graduate school of Hitotsubashi University or at another university, or are expected to complete it by March 2026
- (2) Those who have completed a program at a professional graduate school or who are expected to complete it by March 2026
- (3) Those who have been granted a degree equivalent to a master's degree or professional degree—the master of arts ("M.A."), the master of science (M.S.) or its equivalent (hereafter collectively referred to as "M.A., M.S., etc.")—in a foreign country or are expected to be granted it by March 2026
- (4) Those who have completed the required subjects in Japan in a correspondence course of a school outside Japan and who have thus been granted an M.A., M.S., etc., or who are expected to be granted it by March 2026
- (5) Those who have been granted—or are expected to be granted by March 2026—a degree equivalent to a master's degree or professional degree (M.A., M.S., etc.) after completing the relevant course in Japan that is offered by an educational facility of another country that is recognized as offering graduate programs under that country's educational system and that is separately designated by the Minister of Education, Culture, Sports, Science and Technology of Japan
- (6) Those who have been granted—or are expected to be granted by March 2026—a degree equivalent to a master's degree after completing a course at the United Nations University, which was established pursuant to a resolution of the General Assembly of the United Nations on December 11, 1972 as provided for in Article 1, paragraph (2) of the Act on Special Measures Incidental to Enforcement of the "Agreement between the United Nations and Japan regarding the Headquarters of the United Nations University" (Act No. 72 of 1976)

- (7) Those who are 24 years of age or older or will reach that age by April 1, 2026, and who are recognized by this graduate school through separate eligibility screening for admission as having academic ability at least equivalent to a master's degree or a professional degree.
- (8) Those who have graduated from university engaged in research at a university, research institution, etc. for not less than two years and who are recognized by this graduate school, based on their achievement, as having academic ability at least equivalent to a master's degree
- (9) Those who have engaged in research at a university, research institution, etc. for not less than two years after completing 16 years of school education outside Japan or after completing 16 years of school education by completing the required subjects in Japan in a correspondence course of a school outside Japan, and who are recognized by this graduate school, based on their achievement, as having academic ability at least equivalent to a master's degree.

Note: Applicants who fall under any of the categories of the applicant eligibility from (7) to (9) shown above are subject to admission eligibility screening prior to the application period. For the forms needed for admission eligibility screening, contact the Administration Office of the Graduate School of Social Data Science.

The completed forms required for admission eligibility screening **must be received no later than Friday, November 28, 2025**. Screening results will be provided around Tuesday, December 23.

#### IV. Admissions Schedule

Application period (online)	From Monday, January 5, 2026, to Friday, January 9, 2026 Note: We cannot respond to any inquiries from 12/27/2025 (Sat.) to 1/4/2026 (Sun.) as the Administration Office will be closed during this period.
Announcement of primary screening (document review) results Announcement of oral examination timetable	Tuesday, February 3, 2026, 10:00 a.m. (on the website)
Secondary Screening (oral examination)	Friday, February 13, 2026 Saturday, February 14, 2026 (backup day)
Announcement of final admission results	Thursday, February 19, 2026, 10:00 a.m. (on the website)
Enrollment procedure period	From Thursday, February 26, 2026, to Thursday, March 5, 2026

Note: All screening results are announced on the website of the Graduate School of Social Data Science.  
<https://www.sds.hit-u.ac.jp/graduate-admissions/>

## V. Application Documents

Prepare following documents. All application documents must be submitted in PDF format.

Application documents	Applicable applicants	How to submit	Remarks
(i) Application for Admission Form	All applicants	Send as an email attachment	Register your application on the Hitotsubashi University Graduate School Online Application Page (hereafter the “Online Application Page”) and send what you output from your Individual Candidate Page as an email attachment. See “VI. How to Apply.”
(ii) Research proposal (in English)	All applicants	Online Application Page <u>Document 1</u> in the column “Upload of application documents”	Prepare your research proposal <b>in English</b> as instructed, using the designated Research Proposal Form in MS Word format (from three to six pages in A4 size, including numerical formulas, charts, etc., with a font size of 10 points or larger). The Research Proposal Form: <a href="https://www.sds.hit-u.ac.jp/en/graduate-admissions/">https://www.sds.hit-u.ac.jp/en/graduate-admissions/</a>
(iii) Master’s thesis or its equivalent	All applicants except those who fall under (1) in the applicant eligibility for internal applicants	Send as an email attachment	Submit your master’s thesis or its equivalent in digital form by email. You may submit your thesis proposal if you are expected to complete your master’s program. See “VI. How to Apply.”
(iv) Abstract (in English)	All applicants	Online Application Page <u>Document 2</u> in the column “Upload of application documents”	Submit an <b>English</b> abstract of your master’s thesis or its equivalent to be submitted as described in (iii) above (up to two pages in A4 size, including numerical formulas, charts, etc., with a font size of 10 points or larger).
(v) Document that proves your payment of the examination fee	All applicants* except those who fall under (1) in the applicant eligibility for internal applicants	Send as an email attachment	Pay 30,000 yen in examination fee as specified in “(2) Payment of the examination fee” in “VI. How to Apply” and submit the certificate of payment to the Administration Office by email.  *You do not have to pay this fee if you are expected to complete the master’s course at this graduate school in March 2026 or if you are on a scholarship of the Japanese government (the Ministry of Education, Culture, Sports, Science and Technology).
(vi) Letter of acceptance	All applicants	Send as an email attachment	Obtain a letter of acceptance from the doctoral advisor of your first choice whom you have specified in the Application for Admission Form. The letter of acceptance must include the examinee’s name, the advisor’s signature, and the date. Any format will do. (A return email from the advisor is acceptable.)

(vii) Other supporting materials	Optional	Send as an email attachment	You may submit your peer-reviewed paper(s) and commendation(s) in addition to your master's thesis or its equivalent to be submitted as specified in (iii). See "VI. How to Apply."
Compile the documents to be submitted as specified in (viii)–(xi) below in the ascending order into a single PDF file and upload it to the box "Document 3" in the column "Upload of application documents" on the Online Application Page.			
(viii) Certificate of (prospective) completion or its equivalent	All applicants except those who fall under (1) in the applicant eligibility for internal applicants	<p>The certificate of completion must be prepared by the head of your university or graduate school in line with the applicant eligibility categories specified in III. This document can be substituted by the certificate of prospective completion if you are expected to complete your program.</p> <p>If you have completed a graduate school in China, download your Online Verification Report of Higher Education Qualification Certificate from the website of the China Higher-education Information and Student Information (CHSI) and submit a printed copy of it. &lt; <a href="https://www.chsi.com.cn/xlcx/bgcx.jsp">https://www.chsi.com.cn/xlcx/bgcx.jsp</a> &gt;</p>	
(ix) Transcripts	All applicants except those who fall under (1) in the applicant eligibility for internal applicants	<p>The following documents prepared by the head of your university or graduate school</p> <ul style="list-style-type: none"> <li>- Transcript for your master's (or professional) degree program</li> <li>- Transcript for your bachelor's degree program</li> </ul> <p>If you have earned credits at multiple universities and/or graduate schools, submit the transcripts for all these institutions.</p>	
(x) Documents certifying your English language proficiency	All applicants except those who fall under (1) in the applicant eligibility for internal applicants	<p>Submit any of the following documents from (A) to (E).</p> <ul style="list-style-type: none"> <li>- Arrange for the administrator of any one of the three English proficiency tests from (A) to (C) shown below to send your official score report to the Administration Office of the Graduate School of Social Data Science, Hitotsubashi University. (The test in question must have been taken in and after January 2024.)</li> </ul> <p>In addition, upload a PDF copy of the score report of the same test you took that was issued to you on the Online Application Page, along with other application documents.</p> <p><b>(A) TOEFL iBT®</b></p> <ul style="list-style-type: none"> <li>- The "Test Date Score" is valid; the "My Best Score" is invalid. The DI Code for Hitotsubashi is 0436, while the Department Code for this graduate school is 99.</li> <li>- The score of TOEFL iBT® Home Edition is acceptable; the score of TOEFL ITP® is unacceptable.</li> </ul> <p><b>(B) IELTS (Academic Module)</b></p> <p><b>(C) Duolingo English Test</b></p> <p><b>For native English speakers</b></p> <p><b>(D) A document certifying your nationality (passport, etc.)</b></p> <p><b>For applicants who have graduated from or completed a program offered only in English</b></p> <p><b>(E) A document certifying that the program you graduated from or completed were offered only in English (in any format).</b></p>	
(xi) A document certifying your nationality	Applicants concerned	<p>For foreign applicants residing in Japan</p> <p>A copy of your resident record that is issued by the mayor of the municipality you reside in (and that states your period of stay and status of residence)</p> <p>For foreign applicants residing outside Japan</p> <p>A copy of your passport (the ID photo page)</p>	

Caveats in submitting scanned data in PDF format

- Read the Application Guidelines carefully to create a PDF file. We do not accept your application if there is a defect in the data you have submitted.

- In creating a PDF file, use PDF editing capabilities on a personal computer, a copier with scanning capabilities or the like to convert the image into PDF format with a resolution of 150 dpi or higher. The resultant PDF image must be colored and free from distortion or shadow. Images taken with a digital camera are unacceptable.
- Attach a Japanese or English translation to any document prepared in a language other than these languages.
- Please be warned that **if you fail to submit the required documents or if these documents contain any defect or irregularity, you are not eligible for final admission.**



## VI. How to Apply

The application process will be complete when you accomplish **all** the procedures from (1) to (4) as specified below within the application period.

### (1) Application registration (including the uploading of application documents)

Register your application on the [Hitotsubashi University Graduate School Online Application Page](#) within the application period. Before registering your application on the Online Application Page, read carefully the Application Guidelines (this document) and the [Appendix to the Application Guidelines: Caveats in Preparing the Application for Admission Form](#), as well as the separate document titled “[Graduate School Application Process](#),” and get the required documents ready at hand.

### (2) Payment of the examination fee

Please pay 30,000 yen in examination fee within the application period as instructed below. You are required to pay any transfer and payment fees entailed. For details on how to pay the examination fee, see “Hitotsubashi University (Graduate School): Fee for the graduate school entrance examination” on the Hitotsubashi website.

< <https://www.hit-u.ac.jp/faculties/graduate/examfee.html> >

If you are expected to complete the master’s course at this graduate school in March 2026, you do not have to pay the fee.

#### (A) For payment on the examination fee payment site

Visit the examination fee payment site and apply for your payment first. Then pay the examination fee via convenience store, Pay-easy, internet banking, or credit card.

- Payment by credit card is the only option if you reside outside Japan.
- For more information about the payment procedures on the examination fee payment site, check the Frequently Asked Questions (FAQs) on the site before contacting the E-Service Support Center.

#### (B) For payment by bank transfer (only for applicants residing in Japan)

- If you reside in Japan, you can make the payment by bank transfer as well. (No prescribed transfer slip is available).
- Transfer the fee with the name of the transferrer being specified as you, the applicant, within the application period.

Sumitomo Mitsui Bank (Bank Code: 0009), Kunitachi Branch (Branch Code: 666), ordinary deposit account number: 8328416

Account holder: The examination fee window at Graduate School of Social Data Science,  
Hitotsubashi University

Account holder in kana: *Kokuritsudaigakuhojin Hitotsubashi Daigaku Sosharu-deta Saiensu Kenkyuka Kenteiryo Guchi*

### (C) Applicants eligible for payment exemption

- If you are an international student on a scholarship of the Japanese government (the Ministry of Education, Culture, Sports, Science and Technology), you are eligible for payment exemption. To qualify, submit a certificate to that effect that is issued by the university you belong to, along with the Application for Admission Form (PDF file), as instructed in (3) below.
- If you are a victim of a natural or other disaster and wish to apply for the exemption of the examination fee, submit a “検定料免除願” (Application for Exemption from Examination Fees) along with the Application for Admission Form (PDF file), as instructed in (3) below.

### (3) V. Submission of Application Documents (i), (iii), (v), (vi), and (vii) by email (application)

Send your (i) Application for Admission Form and (iii) master's thesis or its equivalent, as well as (v) the document that proves your payment of the examination fee and (vi) the letter of acceptance, all as email attachments, to the following email address within the application period:

Email address: < [sds-adm@ad.hit-u.ac.jp](mailto:sds-adm@ad.hit-u.ac.jp) >

Email title: Application for Admission Form\_(your name)\_(your reference number) (The reference number is given to you when you complete your application on the Online Application Page.

Example: Application for Admission Form\_Hitotsubashi Hanako\_DD01001

Application documents to be submitted	Remarks
(i) Application for Admission Form	After registering your application on the Online Application Page, create a PDF file of your Application for Admission Form on your Individual Candidate Page and send it as an email attachment. - File name: “(Your family name)_(your given name)_form” <b>Example: hitotsubashi hanako form.pdf</b>
(iii) Master's thesis or its equivalent	Attach the PDF data of Application Document (iii), i.e., your master's thesis or its equivalent. If you find it difficult to submit the data under unavoidable circumstances, contact beforehand the Administration Office of the Graduate School of Social Data Science. - File name: “(Your family name)_(your given name)_thesis” <b>Example: hitotsubashi hanako thesis.pdf</b>
(v) Document that proves your payment of the examination fee	Attach Application Document (v). If you have paid the examination fee under (A) or (B) of “(2) Payment of the examination fee” in VI, submit a document that proves your payment, such as the certificate of payment or the payment statement, in PDF format. If you fall under (C) of “(2) Payment of the examination fee” in VI, submit the designated document that verifies your exemption from the examination fee in PDF format. Note that if you are expected to complete the master's course at this graduate school in March 2026, you do not have to attach this document because you are exempt from the payment. - File name: “(Your family name)_(your given name)_fee” <b>Example: hitotsubashi hanako fee.pdf</b>
(vi) Letter of acceptance	Submit Application Document (vi), i.e., the letter of acceptance, in PDF format. (Any form, including a return mail from the advisor, is acceptable.) - File name: “(Your family name)_(your given name)_accept” <b>Example: hitotsubashi hanako accept.pdf</b>

(vii) Other supporting materials *Optional	If you submit Application Document (vii), submit it in PDF format. File name: “(Your family name)_(your given name)_xxx (the title of the optional material)” <b>Example: hitotsubashi hanako ○○.pdf</b>
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#### (4) V. Submission of Application Documents (viii), (ix), and (x) by postal mail

Applicants must submit documents (viii) "Certificate of (prospective) completion or its equivalent," (ix) "Transcripts," and (x) "Documents certifying your English language proficiency" within the application period.

For submissions from within Japan, please use registered mail; for submissions from overseas, please use a trackable postal service such as EMS, DHL, FedEx, or OCS. Applications submitted in person will not be accepted. Documents must be postmarked by January 9, 2026.

#### Mailing Address for Application Documents

2-1, Naka, Kunitachi City, Tokyo 186-8601

To: Admissions Office, Graduate School of Social Data Science, Hitotsubashi University

Note: Those who are expected to complete the Master's program in Social Data Science by March 2026 are not required to mail any documents.

### VII. Acceptance of applications

- If your application is accepted, you will be able to print your Exam Admission Card from your Individual Candidate Page on Online Application Page by **Friday, January 30, 2026**.
- When you take the Secondary Screening (oral examination), be sure to have your Exam Admission Card and the Exam Instructions on hand, both of which are posted on the website of the Graduate School of Social Data Science so that applicants can print them.
- Should you be unable to print your Exam Admission Card by the date specified above, contact us promptly.

## VIII. Examination Processes

### **Primary screening (document review)**

We screen applicants by reviewing their research proposals and other documents submitted at the time of application. This process involves evaluating applicants based on the documents listed below and in light of three criteria as specified by the Admission Policy: (i) advanced knowledge in both social science and data science, (ii) thinking skills for developing research frontiers in SDS, and (iii) advanced English communication skills.

- Research proposal for the doctoral program (prepared in English)
- Academic transcripts for both master's and bachelor's degree programs
- Master's thesis or its equivalent (Applicants who are expected to complete their master's or professional degree program may submit a thesis proposal instead).
- Official score report on one of the following English proficiency tests: TOEFL iBT®, IELTS (Academic Module), or Duolingo English Test
- Other supporting materials (peer-reviewed papers, commendations, and other materials that supplement the above)

Note: Some applicants with certain attributes, including those expected to complete the master's course at this graduate school and native English speakers, may be exempted from submitting a certain document or documents. See "V. Application Documents."

### **Secondary screening (oral examination) (online)**

Applicants who pass the primary screening are invited to an oral examination, which is conducted in light of the content of the submitted documents. The final selection and admission decision are made based on a comprehensive evaluation of the results of both the primary screening and the oral examination.

Specifically, the oral examination evaluates applicants against the following criteria:

- Whether applicants have advanced knowledge relating to their research topics in both social science (fields related to business innovation and social issue solution) and data science
- Whether they have logical thinking skills needed to generate new insights
- Whether they are motivated to achieve business innovation and solve social issues in the real world

In the process, a comprehensive evaluation will be made of applicants' qualifications, which are primarily advanced knowledge and logical thinking skills needed in relevant specializations but which also include their motivation for practical application of their research as well as their advanced English communication skills.

In the oral examination, applicants are asked to make a presentation in English, followed by a question and answer session. Make preparations as needed. We inform applicants of the details after announcing the results of the primary screening.

Notes: 1. Secondary Screening is conducted online (Zoom will be used). We provide each applicant with

Zoom meeting information by email after announcing the results of the primary screening.

2. We post the timetable of and other information on the secondary screening on the website of Graduate School of Social Data Science when we announce the results of the primary screening.

## IX. Enrollment Procedures

Admission fee payment period: **From Thursday, February 26 to Thursday, March 5, 2026**

Documents for admission fee payment will be enclosed with the letter of admission.

Failure either to pay the admission fee or to apply for exemption or deferral within this period will be construed as declining admission.

Admission fee: **282,000 yen**

Hitotsubashi has arrangements in place for exemption from and deferral of admission fee payment. If you desire such arrangements, obtain the designated application form from the Student Services Division, fill it out, and submit it within the required time period without paying the admission fee.

Once you pay the fee, you cannot apply for exemption or deferral. Note that your application may be denied. You should nonetheless be ready to pay the admission fee just in case.

For details about the exemption and deferral arrangements, visit the Hitotsubashi website:

< <https://www.hit-u.ac.jp/shien/fee/enrollment-fees-exemption.html> >

If you have completed or are expected to complete a master's program or professional degree program (of any graduate school) at Hitotsubashi or if you are an international student on a scholarship of the Japanese government (the Ministry of Education, Culture, Sports, Science and Technology), you are exempted from paying the admission fee.

### Other

We will separately inform successful applicants of what documents are needed for enrollment procedures and how to submit them.

Tuition (an annual total of 535,800 yen) should be paid after enrollment. Successful applicants will be also notified separately of when and how to pay it. Note that student fees (admission and tuition fees) are subject to change.

## X. Other

- All affairs concerning admission screening by the Graduate School of Social Data Science are administered by the Administration Office of the Graduate School of Social Data Science.
- Application documents that have been submitted and the examination fee that has been paid will not be returned.
- For our privacy policy, see “Handling of personal data” on the Online Application Page. Unless you check the consent box thereof on the Online Application Page, you cannot apply. Submitted application documents (including thesis data) will be used for admission screening purposes only.
- Hitotsubashi provides reasonable accommodation for examinees with disabilities and special needs. If you have a disability or special need and ask for accommodation in taking the exam, apply for prior consultation to the Administration Office of the Graduate School of Social Data Science **by Friday, November 28, 2025**, before applying to this graduate school. Although we accept such requests after this date, we may not be able to make necessary arrangements in time for the examination. Requesting such consultation does not obligate you to apply to Hitotsubashi. We also accept requests for such consultation even if you are undecided to apply to this graduate school. \*Be prepared that depending on the types of accommodation you request, it may take some time for us to respond.

For consultation on accommodation in learning at Hitotsubashi, contact:

Accessibility Office for Students with Disabilities:

< <https://www.hit-u.ac.jp/shien/counseling/shougai/shougaishien.html> >

- Before applying, **be sure to contact the doctoral advisor of your choice and obtain his or her letter of acceptance.**

To contact doctoral advisors, visit the “Faculty” page on the website of the Graduate School of Social Data Science, click the name of the advisor of your choice, and click “Hitotsubashi Researchers Information” for his or her email address.

“Faculty” page: < <https://www.sds.hit-u.ac.jp/faculty/> >

- Have a preliminary consultation (meeting) with the doctoral advisor of your choice by the closing date for application, i.e., Friday, January 9, 2026.

Remember the following:

- Whether or not you have a preliminary consultation (meeting) will not affect the selection process or interview evaluation.
- There is no problem with consultations for discussing whether your research topic of interest is feasible at this graduate school. But we will not provide any specific guidance on application documents (especially the research proposal).
- We will send you the documents that you need to submit for enrollment in early- or mid- March of 2026. Be sure to inform us of any change to the address you registered at the time of application.
- Entrance exam results of successful applicants may be used for such purposes as educational and learning guidance after admission.

- This graduate school accepts applications for arrangements for an extended period of study that allow students to study subjects beyond the standard period of study (up to six years in the case of the doctoral program). Students eligible for applying for these arrangements include working students, expecting and parenting students, students who are providing long-term care for their family members, students with physical and other disabilities, and other students otherwise deemed to be in need of such arrangements. Contact us for details.
- If you wish to live in one of the student dormitories of Hitotsubashi, please check the website below for more information.
  - For Japanese students (including students with permission of permanent residence in Japan)  
< <https://www.hit-u.ac.jp/shien/campuslife/apartment.html> >
  - For international students (those who have the status of residence of “Student” and those who are expected to earn that status)  
< <https://international.hit-u.ac.jp/curr/accom/> >
- The admissions schedule and specifics are subject to change if an unexpected contingency occurs. Any change will be announced on the website of the Graduate School of Social Data Science.  
< <https://www.sds.hit-u.ac.jp/> >



## List of Doctoral Advisors

	NAME	Title	Interdisciplinary field
*	KATO Ryo	Associate Professor	<b>Interdisciplinary Field A</b> Business innovation & statistics
*	NAGAYAMA Susumu	Associate Professor	
*	UEMATSU Yoshimasa	Associate Professor	
*	SHICHIJO Naohiro	Professor	<b>Interdisciplinary Field B</b> Business innovation & information/AI
*	SUZUKI Shinsuke	Professor	
*	BANNO Ryohei	Associate Professor	
*	YATAGAWA Tatsuya	Associate Professor	
	IMAI Susumu	Professor	<b>Interdisciplinary Field C</b> Social issue solution & statistics
*	SHIMIZU Chihiro	Professor	
*	SHIROTA Shinichiro	Associate Professor	
*	WOO Yujin	Associate Professor	
*	HIYAMA Atsushi	Professor	<b>Interdisciplinary Field D</b> Social issue solution & information/AI
*	KOMACHI Mamoru	Professor	
*	TERADA Mayu	Professor	
*	FUKUDA Haruaki	Associate Professor	
*	KEYAKI Atsushi	Associate Professor	
*	MOTOTAKE Yoichi	Associate Professor	

Note: Advisors with the mark “\*” can be your principal advisor.

For details, contact the Administration Office of the Graduate School of Social Data Science.

**Contact:**

Administration Office of the Graduate School of Social Data Science, Hitotsubashi University

2-1 Naka, Kunitachi, Tokyo 186-8601, Japan

(1st floor of the LS/CGE Building, Kunitachi East Campus)

e-mail: [sds-adm@ad.hit-u.ac.jp](mailto:sds-adm@ad.hit-u.ac.jp)

## Application Guidelines: Caveats in Preparing the Application for Admission Form

Warning: Once the application information is confirmed, **registered entries cannot be corrected or altered.**

Refer to this document “Application Guidelines” and the separate document titled “[Graduate School Application Process](#)” as you register your application on the [Hitotsubashi University Graduate School Online Application Page](#).

Exam no.	Select “DD01.”
Basic information	<ul style="list-style-type: none"> <li>- In the “Name” boxes, enter your registered name. Note, however, that only JIS level 1 and 2 kanji characters can be used. If your registered name contains other kanji, use level 1 or 2 kanji in its or their places and state, in the box “Matters requiring special mention 3, that you have used alternative kanji for the name you have registered.”</li> <li>- If you have a foreign nationality, enter your name as it appears in your passport or residence card.</li> </ul>
“Current address” and “Emergency contact information (in Japan)”	<ul style="list-style-type: none"> <li>- Be sure to fill in the column “Emergency contact information.” This information is used if there is any defect in any of the application documents. If we cannot reach you within the application period with the result being that such a defect cannot be remedied, you cannot take the examination.</li> <li>- If you enter an address abroad in the column “Current address,” enter information on your agent residing in Japan.</li> <li>- If you stay in a place different from the place you have entered in the column “Current address” during the examination period, enter the place and phone number with which we can reach you most readily.</li> </ul>
Academic history	<ul style="list-style-type: none"> <li>- In the column “Academic history,” enter the official names of all the educational institutions from which you graduated, from elementary school up to the institution before the last you entered. These may include junior high school, senior high school, professional school, Japanese language school, and university.</li> <li>- You do not have to enter the name of preparatory school for university entrance examinations, school for qualifying examinations, and the like. If you are an international student who once belonged to a Japanese language school, enter the name of that school.</li> </ul>
Research or work experience	<ul style="list-style-type: none"> <li>- As a rule, enter the official name(s) of the only organization(s)/company(-ies) you worked for as a full-time employee after completing your program at the final institution you attended. You do not have to enter the name(s) of the organization(s)/company(-ies) you worked for as a part-time employee or worker unless you were part-time director or auditor there.</li> <li>- Do not make entries about the part-time job(s) you had while in school (a part-time job, an internship, and the like when you were a student)</li> </ul>
Qualifications	No entries needed
Research topic	Enter the same research topic as the one you have entered in Application Document (ii): “Research Proposal.”

Matters requiring special mention	
Matters requiring special mention 1	Enter the name of the advisor of your choice from the List of Doctoral Advisors on the last page of the Application Guidelines. Be prepared that the advisor whose name you have entered as the name of the advisor of your choice may not be your advisor depending on review results.
Matters requiring special mention 2	Enter the English test score and the name of the English proficiency test in Application Document (x) by following examples shown below: - 100 (TOEFL iBT) - 7.0 (IELTS) - 110 (Duolingo) - Exempted from score submission (Graduated from a university faculty that teaches all subjects in English) *State the reason for exemption in parentheses.
Matters requiring special mention 3	- If you have registered your name using alternative kanji in place of formal kanji that cannot be used for this registration, state that you have used alternative kanji for the name you have registered. - If you have registered your name in the form of legal alias, enter “(legal alias used).” Note that the kanji used in the Application for Admission Form will essentially be used in the admission screening and enrollment procedures as well.
Matters requiring special mention 4 and 5	No entries needed
Handling of personal data	Read through the privacy policy and check the box for consent.
Upload of facial photo data	Upload your facial photo data that satisfies the requirements specified in the separate document titled “Graduate School Application Process.”
Upload of application documents	
Document 1	Convert Application Document (ii) (Research Proposal) into PDF format and upload it. File name: “(Your family name)_(your given name)_ application_1” Example: hitotsubashi hanako application 1.pdf
Document 2	Upload Application Document (iv) (Abstract) in PDF format. File name: “(Your family name)_(your given name)_ application_2” Example: hitotsubashi hanako application 2.pdf
Document 3	Compile the required documents from Application Documents (viii)–(xi) in the ascending order into a single PDF file and upload it. For details, see “V. Application Documents.” File name: “(Your family name)_(your given name)_ application_3” Example: hitotsubashi hanako application 3.pdf
Document 4 and Document 5	No documents to be uploaded to these boxes

When the whole registration procedure is complete, create a PDF file of the Application for Admission Form on the Individual Candidate Page and apply by email with this file within the application period.

- File name: “(Your family name)\_(your given name)\_form”

Example: hitotsubashi\_hanako\_form.pdf